Tampa General Hospital

CLINICAL RESEARCH

Monitor Access Form

Instructions: Complete all fields below and submit completed form to researchIT@tgh.org.	
Study for Which Access is Needed: *RO#, IRB#, protocol title, or protocol ID	
Name:	
E-mail Address: *This should be your organizational issued e- mail address*	
Phone Number:	
Company Name, Title:	
Date of Birth:	
City of Birth:	
Last 4 digits of SSN:	

Instructions: If you are monitoring a study in which TGH is the regulatory department of record, please answer the following for access to the eRegulatory binder (Florence).

Will You Need Access to Florence?	☐ YES ☐ NO

First time Florence users:

- You will need to complete a one-time Florence training before access is granted. It is highly suggested that you complete the training and attempt to log-in to the system at least 10 days prior to your first monitoring visit.

First time EPIC users:

- You will receive an e-mail with user log-in instructions.

All users, as applicable:

- Access to Florence will be granted from 8am – 5pm on your requested dates. Any modification to the time must be requested and granted by TGH OCR.
- Once access is granted, any changes/cancellations must be submitted to TGH OCR at least 24 hours prior to your scheduled monitor visit.

For any access- related questions, please contact: researchIT@tgh.org